



# PART-TIME APPLICATION for ACADEMIC YEAR 2024-2025

Certificate of Intelligence Studies and Continuing Education

## DEMOGRAPHIC INFORMATION

Gender, race, and ethnicity are not mandatory fields, but the information helps NIU assess diversity, equity, and inclusion efforts.

NAME (LAST, FIRST, MIDDLE)		RANK/PREFIX (e.g., CPT, Ms., Dr.)	OTHER LEGAL LAST NAMES USED (e.g., maiden)	
SSN	DOB (DD/MM/YYYY)	GENDER	ETHNICITY	RACE

## CONTACT INFORMATION

NIU sends correspondence to personal and unclassified work email addresses.

STREET ADDRESS		CITY	STATE	ZIP
PERSONAL PHONE NUMBER		PERSONAL EMAIL ADDRESS		
UNCLASSIFIED WORK PHONE NUMBER		UNCLASSIFIED WORK EMAIL ADDRESS		
SECURE WORK PHONE NUMBER (IF APPLICABLE)		SECURE WORK EMAIL ADDRESS (IF APPLICABLE)		

## EMPLOYMENT INFORMATION

NIU verifies security clearances based on your SSN and the information provided below.

PLEASE SELECT EMPLOYMENT CATEGORY (THESE ANSWERS MUST REFLECT THE FEDERAL GOVERNMENT/DOD ORGANIZATION THAT HOLDS YOUR CLEARANCE)	IF MILITARY, PLEASE SELECT SERVICE	SECURITY CLEARANCE/ACCESS	SSBI DATE (mm/yyyy)
PLEASE INDICATE IF YOU WORK FOR AN IC ORGANIZATION ON THIS DROPDOWN LIST		IF NOT, PLEASE PROVIDE YOUR ORGANIZATION	
NAME OF OFFICE OR MILITARY UNIT		POSITION TITLE	
YEARS OF FEDERAL AND/OR MILITARY SERVICE	FEDERAL PAY GRADE/BAND or MILITARY RANK OR (e.g., GS-13, Band 3, E-5, O-4)	FEDERAL JOB SERIES or MILITARY MOS/FUNCTIONAL AREA (e.g., GS-0132, FA-52, 1N1X1)	CAREER FIELD (e.g., Analysis, Collection, IT, Security)

## ACADEMIC HISTORY

- Undergraduate degrees must be from regionally accredited institutions; nationally accredited degrees are not accepted.
- Official transcripts must be sent directly from the institution(s) below to NIU Admissions; unofficial copies are not accepted.
- Foreign transcripts must be submitted with an official transcript evaluation from an approved foreign credentialing evaluation service.
- Official undergraduate transcripts must be sent even if a graduate degree was earned.

INSTITUTION	LOCATION	MAJOR	GPA	DATE COMPLETED (MM/YYYY)	DEGREE AWARDED (BA, MS, PhD)

## PROGRAM AND LOCATION SELECTION

### IMPORTANT:

- Applicants may only apply to one of the programs below.
- Applicants must specify the location of the program they are applying to.
- Once admitted to a program below, only two courses (6 credits) can apply to a future MSSI/MSTI degree.
- Applicants to the Leadership and Management in the IC Certificate must provide a nomination from an authorizing official (form is available on NIU's website) at their home organization, resume, and 500 word statement of purpose.

**Certificate of Intelligence Studies** *Please select certificate topic and location.*

**CHOOSE FROM ALL 12 CERTIFICATE TOPICS** NIU Main Campus →

Please choose **specific** topic from the drop down menu.

**Strategic Intelligence in Special Operations** Southern Academic Center →

Please choose **specific** location at the Southern Academic Center.

**Africa: Strategic Intelligence Studies** European Academic Center →

Please choose **specific** location at the European Academic Center.

**Counterintelligence** Quantico Academic Center

**China: Intelligence Concerns** USINDOPACOM

**Continuing Education** *Please select location.*

**NIU Main Campus**

**Southern Academic Center** →

Please choose **specific** location at the Southern Academic Center.

**European Academic Center** →

Please choose **specific** location at the European Academic Center.

**NSA Academic Center** →

Please choose **specific** location at the NSA Academic Center.

**Quantico Academic Center**

**NGA St. Louis**

### AFFIRMATION

I hereby certify the information provided by me is my own work and is true, complete, and accurate. I understand and agree that any deliberate misrepresentation may be cause for denial or revocation of admission or subsequent dismissal from NIU. I understand all admission materials submitted in support of this application become part of my NIU record and are not returnable.

\_\_\_\_\_  
PRINTED NAME

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE (DD/MM/YYYY)

Email application materials to **NIU\_Admissions@niu.odni.gov**. If materials must be sent by mail, please use the addresses below:

**U.S. Postal Service:**  
Office of Admissions  
Roberdeau Hall  
Washington, DC 20511

**UPS or FedEx (Monday-Friday Only)**  
Office of Admissions  
Roberdeau Hall, ICC-B Gate 5  
1000 Colonial Farm Road  
McLean, VA 22101

If preferred, the Office of Admissions will accept hand delivered items at the main campus in Bethesda, MD. This includes official transcripts in a sealed envelope and any other required application items. To arrange for this, or confirm receipt of application materials, please email **NIU\_Admissions@niu.odni.gov**.

PRIVACY ACT STATEMENT: The Privacy Act of Public Law 93-579 requires Federal Agencies which collect personal information from individuals to inform each individual of the following: 1. Authority: 44USC3101 and 3102 Establishment of Program Management.2. Principal Purpose(s): To record information solicited from and furnished by individuals nominated to attend courses of instruction of the NIU. 3. Routine Uses: Used in preparation of tentative and final class rosters for official NIU use, biographic data on students, statistical studies, attendance verification, historical records, alumni surveys, academic/fitness reports, and other official correspondence. 4. Disclosure and Effects: Disclosure of information by the applicant is voluntary. However, non-disclosure may result in errors in reporting course completion, incomplete statistical comparisons, non-receipt of security clearance, errors in historical files, incomplete student academic/fitness reports, and non-receipt of official correspondence.